



UNIVERSITY AND INSTITUTE OF ADVANCED RESEARCH

THE PURI FOUNDATION FOR EDUCATION IN INDIA

Minutes of the 3rd University Board of Management Meeting Held on 14th June, 2016.

The following members were present

Sr. No.	Name	Designation	
1	Prof. N.R. Puri	President	Chairman
2	Prof. G.N. Magesan	Vice-Chancellor, UIAR	
3	Prof. P. J. Patel	Former Vice-Chancellor, SP University	
4	Mr. H.M. Patel	Industry Representative	
5	Mr. Ashwani Puri	Registrar, UIAR	
6	Dr. C. M. Pathak	Dean, Faculty of Science	
7	Dr. Ashima Bhardwaj	Controller of Examination, UIAR	
8	Dr. Satyendra Mishra	Faculty, Centre for Engineering & Enterprise, UIAR	
9	Mr. Sarat K. Jena	Faculty, Leadership & Business School, UIAR	
10	Dr. Anand K. Tiwari	Asst. Registrar, UIAR	Member Secretary
11	Ms. Krishna Vala	B.Sc. Student, UIAR	
12	Mr. Jayesh Vaidya	Administration Officer, UIAR	
13	Mr. Sanjay Puri	Guest	

The following members were absent

1	Mr. Upendra Puri	Trustee
2		Finance & Account Officer

The agenda points, discussion and decisions are placed below:-

Sr. No.	Agenda Points	Discussion	Decision/Suggestions	Action by
1	Welcome	The Chairman welcomed all the esteemed members of BOM.		NFA

2	Brief by VC	Vice-Chancellor gave a brief overview of the University, updating the current status, progress, and promotion of education programmes.		NFA
3	Minutes of Last Meeting	Minutes of previous Academic Council were discussed		NFA
4	Research Work	Dean gave a brief overview of the research activities of the University	Prof. P.J. Patel and other external members of the BOM appreciated the good research done by the faculty.	
		Board members suggested to increase the number of publications in peer reviewed journals.	Prof. P.J. Patel suggested that we should have a bench mark for the research i.e. publications per faculty, etc.	VC
		It was discussed that currently University has less number of research grants.	We should have a master plan for research funding and output (i.e. Number of Ph.D. students, projects, etc).	VC
5	Education			
a)	Current Education	Dean gave an overview of the current academic program and ongoing courses of UG and PG in all three schools/centers at UIAR.		NFA
b)	New Courses	A number of new courses (and some revised courses) were proposed in the Academic Council, and were discussed.	All new courses (and revised courses) proposed in the Academic Council were recommended for approval, after discussion.	Dean
c)	Fee and Student intake capacity	An increase in course fee of about 12.5% was proposed for U/G program. Fee should be in such a way that it should sustain the University/ Institute and affordability of the students. There was no fee increase last year.	The members discussed and recommended an increase in course fee.	Registrar
		It was proposed to increase the intake capacity of PG courses from 20 to 30.	The members discussed and recommended the increase in intake capacity for PG students.	Registrar / Dean

d)	Examination and Evaluation	Dean proposed the conduct of continuous practical evaluation system.	The members discussed and recommended continuous practical evaluation.	Controller of Examination, Dean
e)	Student Attendance	The issue of poor attendance was discussed. Compared to previous years, attendance has improved.	Steps to improve the campus life needed. Possibly organise Parent Teacher meetings to discuss this issue. Student representative said University should be stricter about the student attendance.	VC, Registrar
f)	Student absenteeism	The issue of poor absenteeism was discussed.	Encourage the faculty to make classes interesting. Give handouts before the classes so that students can prepare and come for learning through discussion.	Dean
g)	Poor grades	Prof. N.R. Puri suggested we should have Career counseling for the students, Tips for exam and Stress management for the students.	For failed or weaker students meeting should be organized with the faculty and with VC for feedback.	Dean
		To improve the quality of students we should provide additional lectures, tutorials and study materials.		Dean, Course coordinators
		Prof. N.R. Puri suggested that we should award the degree to only those students who deserve it.		Dean, VC
h)	Proposed additional courses for future	There was discussion on the additional courses that can be offered.	Such courses may start once we have enough human resources and other facilities.	VC
		Prof. N.R. Puri suggested starting M.A. Psychology course at the University as it is important in many ways.	Members discussed and agreed that a course in Psychology will be useful for the students.	VC, Dean
		Prof. P.J. Patel suggested that Nanotechnology and Biomedicine areas are in demand and we should develop courses and research in such areas.	Attempts will be made to start these new courses in the coming years.	VC, Dean

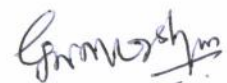
		The VC mentioned that we wish to organise some classes on leadership for the students.	Mr. Sanjay Puri suggested that Leadership cannot be taught but it can be developed by different activities.	VC, Dean
j)	LSBU	The Chairman emphasised to expand the relationship with LSBU for joint academic and research activity	Registrar informed that we are working on the University syllabus to meet the International standard and as it is ready we will initiate joint academic and research activity with LSBU.	VC, Registrar, Dean
6 Administration				
a)	Financial Accounts	Registrar presented the balance sheet of the university for the year 2014-15.	The balance sheet was approved.	NFA
		The registrar presented the statement of accounts for the year 15-16	The accounts to be audited.	Registrar
		The proposed budget for the financial year 2016-17 was presented by the Registrar.	Prof. PJ Patel thanked the Trustees for the continuous support to the university. The budget was approved.	NFA
b)	Staff	Registrar gave a brief on the staff working at UIAR	Prof. N.R. Puri suggested increasing the number of faculty in different discipline of the University.	VC
			Registrar briefed that selection of faculties in different areas in progress.	NFA
		Extra work on University administration was discussed.	Those who are assisting the University admin activity will be compensated with extra remuneration in appreciation of their contribution.	VC, Registrar
c)	Promotions Policy	There was discussion on the promotions in the University.	Registrar informed that University will work on the promotion policy and it will be in place by December, 2016.	VC, Registrar
d)	Marketing	VC shared some of the current and future marketing strategies.		

	<p>Mr. H.M. Patel suggested improving the visibility and marketing of the University at wider scale.</p>	<p>Networking with other institutions to be improved. Exchange program for faculty and students with other institutions and University to be initiated.</p>	<p>VC</p>
	<p>Prof. P.J. Patel raised point that University should have uniformity in its name as well as in naming the centers of the University.</p> <p>University Board placed in Gandhinagar and Ahmedabad should have arrow and KM distance.</p>	<p>Keeping a single name will be more effective and remove ambiguity and confusion to current/potential students.</p>	
	<p>Student representative mentioned that faculty presence in the admission cell will be helpful to explain about the University and courses at the University.</p>	<p>It will be taken into consideration in the future admission process.</p>	<p>Dean, Registrar, VC</p>
e)	<p>Maintenance</p> <p>Registrar gave a brief on the maintenance and serviceability state of the equipments.</p> <p>The maintenance of infrastructure and equipments was a major issue to sustain research activities.</p> <p>50% of overhead money of the research grant can be utilized for the maintenance of the instruments.</p>	<p>Some equipment needs to be repaired.</p> <p>Registrar informed that faculty need to write major grant such as "FIST" that can support the maintenance part largely.</p>	<p>VC, Research Coordinator</p>
f)	<p>Security of the University</p> <p>The security arrangements at the University were discussed, especially after few thefts.</p>	<p>It was suggested by Mr. H.M. Patel that University can have CCTV camera across the campus.</p>	<p>Registrar</p>
7	<p>Development Plans</p> <p>Registrar briefed about the development plans.</p>		

a)	Hostel	Additional hostel to be developed	The Registrar informed that additional hostel facility is proposed to be developed in the second phase.	
b)	Medical Facility	Registrar informed that currently we have very limited number of students and we visit the Gandhinagar Hospital & Apollo Hospital if there are any emergency.	Medical facility is being developed at the University student Centre.	
8	Any other points		Prof. P.J. Patel thanks the Puri Foundation for the continuous support to the University.	NFA
a)	Establishing new cells at University	It was proposed to set up IQAC (Internal Quality Assurance Cell), Academic/Industrial relation cell, Alumni association cell at the University.		VC, Registrar
b)	Student Issues	Ms. Krishna Vala, Student representative spoke about the current students in the University.	Students are satisfied with research infrastructure and supportive atmosphere of the University.	
		University Canteen should be more live with tea/Coffee facility till late evening.		Registrar
		University Library needs to be improved.		VC
		Practicals should be supervised by the concerned faculty not by the research fellow.	More training need to be given to PhD students. Concepts should be explained by the faculty.	Dean
c)	UGC Recognition	Registrar informed that UGC application has been submitted. Now we are in their inspection list. Expert committee has been constituted, but dates are not confirmed, to visit the University.	Prof. P.J. Patel gave a brief overview about getting UGC approval and he volunteered to help us. He will guide us regarding the information and preparation required before the visit of UGC.	VC / Registrar

Prof. P.J. Patel mentioned about the facilities that we can avail after getting UGC status: Faculties can write the grant to UGC; It will increase the visibility in terms of Academic and administrative activities; and student intake will increase.

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| d) | Ladies Room | Registrar informed that a room has been earmarked for ladies. It will be operational soon. | Registrar |
| e) | Examination Hall | Registrar informed that now we have two lecture theatres for examinations with 90+ seating in each room. | NFA |
| f) | Security of girl students | Registrar informed that two hostel wardens have been appointed. They are staying in the University campus and visit the hostels in the evening. The Hostel area is safe. | NFA |
| g) | Incubation Centre | Registrar informed that plans for the incubation centre are being formulated. | Registrar / VC |
| 9 | Vote of Thanks | The Registrar, UIAR proposed vote of thanks to all esteemed members. | There were no further points the came to close. |



Guna Magesan
Vice Chancellor